Trial Steps and Documentation

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| --- | --- | --- | --- |
| Name/Code: |  | Date: |  |

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| steps | Document Name | Action |
|  | Trial Plan | Id child’s abilities, needs; identify app[s] and page sets; secure loan; identify trial contexts (school and home/community) [SLP records with home input] |
|  | Data Collection | Activity data (prompts, words/messages, medical necessity examples, across contexts) [SLP and home record] |
|  | VT Evaluation Part 1: Demographics | Insurance denial of SGD coverage; Medicaid IDs; diagnosis Codes [SLP fill in, home input] |
|  | VT Evaluation Part 2: Profile | Most impacted areas; content in each section; Medication list [SLP writes with Team input] |
|  | VT Evaluation Part 3: Trial | decision; trial summary; performance with variety of people, places, purposes; medical necessity examples; long term and safety plans [SLP writes] |
|  | VT Baseline/Endline Form | Baseline (day/week 1) and Endline (end of trial) data [SLP fill-in] |
|  | VT Equipment Agreement | All checked [SLP and home sign] |
|  | VT Prescription | team decision; identify device, app, peripherals and sources; [SLP, MD, and home sign] |
|  | VT Medical Necessity Form | SGD is medical necessity |
|  |  | [MD and DME Provider fill-in and sign] |
| \* SLP submits all Medicaid forms to DME provider \* | | |

Vendor Documentation

*Tobii-Dynavox*

*Funding Packet* [*link*](http://tdvox.web-downloads.s3.amazonaws.com/Funding%20Documents/Funding%20Packet%20EN_ES.pdf)

*Equipment Quote (from TD)*

*Copy of insurance cards front/back*

PRC-Saltillo:

*Client Info Sheet pdf* [*link*](https://www.aacfunding.com/assets/uploads/Required-Client-Info-Sheet-08_20_2020.pdf)

*Assignment of Benefits pdf* [*link*](https://www.aacfunding.com/assets/uploads/Required-Assignment-of-Benefits-AOB_0031121.pdf)

*Copy of insurance cards front/back*

*Choose device:*

*NovaChat Selections* [*link*](https://www.aacfunding.com/assets/uploads/Saltillo-NovaChat-Selection-Sheet_113020.pdf)

*Prio Selection sheet* [*link*](https://www.aacfunding.com/assets/uploads/PRC-PRiO-Selection-Sheet-10_13_20.pdf)

*Via Pro Selection* [*link*](https://www.aacfunding.com/assets/uploads/PRC-Saltillo-ViaPro-Selection-Sheet_020921.pdf)

*Accent selection sheet*

*switch and mount selection page* [*link*](https://www.aacfunding.com/forms)