

Center on Disability & Community Inclusion

Community Advisory Council Meeting Agenda

June 24, 2026, 12-3pm

You can join this meeting in person, or via Zoom.

- Contact Jesse Suter (802-656-1130 or jesse.suter@uvm.edu) if you want to attend in person.
- Zoom, use this link: [Join using Zoom.](#)

You need these documents for the meeting:

- This agenda (pdf or video)
- [March draft minutes](#) (pdf)
- [CDCI Year in Review 2025-2026](#) (pdf)
- [CAC Group Agreement](#)

Agenda Summary

12:00-12:30	Welcome & Updates (OCEAN)
12:30-12:50	CDCI Year in Review: Communication
12:50-1:20	CDCI Year in Review: Community Service
1:20-1:35	Break
1:35-1:55	CDCI Year in Review: Teaching
1:55-2:15	CDCI Year in Review: Research
2:15-2:45	Open feedback and discussion
2:50-3:00	Public comment and discuss how meeting went

Detailed Agenda

12:00-12:30 Welcome! (Ocean facilitator)

- Please introduce yourself by sharing:
 - Your name and your pronouns.
 - Choose a meeting role (see last page of agenda).
 - Share how you are doing (only if you want).
- Jesse will share brief updates about Center funding.
- **VOTE:** Do you approve minutes from March meeting?
- **Today we will focus on your feedback on the CDCI Year in Review.** And we will have time for open feedback at the end.

12:30 – 12:50 Communication (Ocean facilitator)

- Challenging year with no head of communications.
- Newsletter restarted with student help.
- Some progress with websites.
- Want to continue podcast.
- Next steps.

12:50 – 1:20 Community Service (Ocean facilitator)

- Spending more time on community services because this is most of our work. Also, CAC has asked to better understand projects.
- Organized this section not by projects. Instead organized by 6 broad areas. Emphasizing progress and issues.
 - Accessibility resources and services
 - Assistive Technology
 - Early childhood
 - Education
 - Employment
 - Health

1:20 – 1:35 Break

1:35 – 1:55 Teaching (Michael facilitator)

- Supporting Think College.
- Changing plans for Certificate in Disability Studies.
- Designing online classes in disability studies and accessibility.
- Better support students with disabilities at UVM.

1:55 – 2:15 Research (Michael facilitator)

- New project this year on HCBS Quality Improvement.
- Ongoing struggle to find enough time for report on State of the State on Disability in Vermont.
- New CDCI Faculty Fellowship.
- New partnerships supporting disability-led research.

2:15 – 2:45 Open Conversation (Michael facilitator)

- This is a chance to talk about any areas for the CDCI Year in Review.
- This is also a chance to share other things you want people at CDCI to know.

2:45-3:00 Process Today's Meeting

- Members of the public are welcome to make a brief statement.
- CAC members discuss how the meeting went today.
- Decide what we should change for next meeting.

At 3pm, the meeting will be over.

Thank you for your time. We appreciate you.

CAC Meeting Roles

CAC members choose roles to meet our goals. Members can choose different roles each meeting.

Facilitator: Leads the group through the agenda. Introduces each agenda item.

Timekeeper: Makes sure the group stays on time. Keeps track of time for each agenda item. Gives reminders to stay on time.

Keeper of the rudder: Keeps the group on track. Reminds group to stay on topic.

Jargon buster: Helps make sure conversation is clear. Listens for unfamiliar words or terms. Then asks for clarification.

Equalizer: Makes sure everyone can participate. If someone has not participated, they invite them to share.

Processor: Starts conversation at end of the meeting. They share what went well and what did not. Invites others to share.

Recorder: CDCI staff take notes for the meeting. These notes become the meeting minutes. Minutes are shared after the meeting.